

Bonney Lake Food Bank

Volunteer / Community Service Application

Please check one:

☐ Volunteer ☐ Community Service – Court ☐ Community Service – School Project

Availability (check all that apply):

Day of Week: ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday ☐ Sunday

Frequency: ☐ Daily ☐ Weekly ☐ Bi-Weekly ☐ Monthly ☐ On-Call ☐ Short Notice ☐ As-Needed

Available Start Date: _____

CLIENT INFORMATION

Last Name: _____ First Name: _____ M.I.: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Other: _____

Email Address: _____

Date of Birth: _____ WA-DL#: _____ Exp. Date: _____

EMERGENCY CONTACT INFORMATION

Last Name: _____ First Name: _____

Home Phone: _____ Cell Phone: _____ Relationship: _____

EMPLOYMENT INFORMATION

Do you work for an employer? ☐ Yes ☐ No If yes, what is your occupation? _____

EDUCATION INFORMATION

☐ Less than high school ☐ Associate's degree
☐ High school diploma or equivalent ☐ Bachelor's degree
☐ Some college, no degree ☐ Master's degree or Doctoral/Professional degree

COMMUNITY SERVICE INFORMATION ONLY

Court-Ordered Community Service? ☐ Yes ☐ No If yes,

Case #: _____ Court Name: _____

Fax #: _____ Hours Needed? _____ Date required by: _____

School Project – are you a student required to perform Community Service? ☐ Yes ☐ No

If yes, Name of School: _____

Bonney Lake Food Bank

Volunteer / Community Service Application

MEDICAL INFORMATION

Please explain any physical limitations and/or accommodations that may be necessary: _____

How many pounds can you safely lift? _____

Do you prefer a volunteer position that requires minimal standing or walking? ☐ Yes ☐ No

SKILLS AND INTEREST

Please check the skills and interests that apply to you:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Data Entry | <input type="checkbox"/> CDL | <input type="checkbox"/> Computer | <input type="checkbox"/> CPR First-Aid Card |
| <input type="checkbox"/> Customer Service | <input type="checkbox"/> Food Handler Card | <input type="checkbox"/> Public Relations | <input type="checkbox"/> Manual Labor |
| <input type="checkbox"/> Maintenance/Repair | <input type="checkbox"/> Record-Keeping | <input type="checkbox"/> Other: _____ | |

If you checked 'Computer', please list computer programs you have experience with:

☐ Word ☐ Excel ☐ Power point ☐ Database ☐ Social Media ☐ Other: _____

VOLUNTEER EXPERIENCE

Please list any current or previous volunteer experience: _____

VOLUNTEERS UNDER THE AGE OF 18 – PARENT / GUARDIAN SIGNATURE

I agree that the minor has my consent to participate in the event or activity. I further provide my consent for Bonney Lake Food Bank to seek emergency treatment for the minor if necessary, and I agree to accept financial responsibility for the costs related to this emergency treatment.

Parent/Guardian Signature

Date

PARTICIPANT AGREEMENT

By signing this form, I certify the above information is correct to the best of my knowledge and I have read and understand the policies for Bonney Lake Food Bank. In addition, I assume any risk of harm, injury, illness or other damages which might occur while volunteering or through community service work. I release and hold harmless Bonney Lake Food Bank and each of its directors, officers, employees, partners, agents, and constituents from all claims, liability, costs and damages which might arise from participation in the event or activity.

Signed

Date

Bonney Lake Food Bank

Volunteer / Community Service Application

POLICY

PHOTO AND VIDEO PERMISSION USE

Photos may be taken throughout the day and some photos may be posted on our website / social media platforms, newsletters, etc. Please inform staff prior or during the event if you do not wish to have your photo taken.

EMAIL USAGE

By providing your email you agree to receive volunteer-centric emails.

WHAT TO WEAR

- Dress code is casual and comfortable. In winter or during colder weather, it is suggested that you dress warmly wearing layers (e.g., jeans, t-shirts, sweatshirts). In the summers or warmer weather, suggest light and cool clothing (e.g., shorts and t-shirts). Note: Keep in mind that your clothes most likely will get dirty while working.
- Do not wear any clothing that contains language or pictures that may be suggestive or controversial; clothing that is cut-up or has holes; clothing that does not cover midriffs or cleavage; tank tops; or shorts that fall shorter than 6" above the knee or more.
- Wear comfortable and safe footwear, such as tennis shoes or work boots. Do not wear open-toed and open-heeled footwear; such as, heels, sandals, or flip-flops.

VALUABLES

Please leave all valuables such as purses, bags, backpacks, jewelry, and electronics at home or locked in the trunk of your vehicle. We are not responsible for the loss, damage, or theft of personal items that come into the facility.

PERSONAL ELECTRONICS

Cell phones, radios, and MP3 players should be off or silenced during operation of the Food Bank. Community Service and volunteers should limit attention to all cell phones, with the exception of an emergency. If an emergency, and for your privacy, notify staff and proceed with the call outside of your work area away from Food Bank clients.

SMOKING / DRUGS and ALCOHOL-FREE WORKPLACE

- This is a non-smoking facility. Individuals that smoke must be 25-ft away from any door or window when smoking and must wash hands prior to returning to their assigned duty. In addition, no smoking is allowed while clients are on site.
- This is a drug and alcohol-free workplace. If you are under the influence of alcohol, prescription medication, over the counter drugs that impair judgement/driving, or recreational drugs you will be requested to leave the premise.

ILLNESS

If you are not feeling well or have symptoms of an illness such as coughing, sneezing, runny nose, fever, chills, migraine/headache, stomachache, joint stiffness, dizziness/disoriented, etc. --- **STAY HOME!** If you appear to be ill or have any of the above symptoms, you will be asked to leave.

FOOD AND GROCERY ITEMS

- Food is intended for clients only. No community service worker or volunteer shall remove any products (including unfit or in the process of disposal) products from the premises.
- If you are a client, you are not eligible to receive food on the day you work/volunteer. Exception for those that work every day.

CONFIDENTIALITY

Respecting the privacy of our clients, donors, members, staff, volunteers are our utmost responsibility. Personal information is confidential and should not be disclosed or discussed.